

**The Hong Kong Polytechnic University**  
**College of Professional and Continuing Education (CPCE)**  
**College Council**

**Terms of Reference**

1. To govern CPCE and to develop its mission and strategic directions;
2. To establish and approve major policies for its management in accordance with the mission and strategic directions of CPCE;
3. To approve the business plans and annual budget of CPCE and its units;
4. To approve other operating and capital investment budget, tuition fees and other income, lease and purchase of property;
5. To approve staffing and compensation policy;
6. To appoint, on the recommendation of the President of PolyU, Heads of the constituent school, college or other operating unit(s) of CPCE;
7. To have the right to delegate part of its authority to its committees or the Dean (PCE); and
8. To co-opt up to two members to serve on the College Council.

## **Composition and Membership List**

### **Chairperson**

*President of PolyU*

Professor Jin-Guang Teng, President

### **Vice-Chairperson**

*A Senior PolyU staff member, appointed by the President of PolyU*

Professor Wing-tak Wong, Deputy President & Provost

### **Ex-officio members**

*Executive Vice President*

Dr Miranda Lou

*Dean, College of Professional and Continuing Education*

Professor Peter Yuen

*Finance Officer of College of Professional and Continuing Education*

Miss Wong Soo Kam, Director of Finance

### **Appointed members**

*Three Senate members of PolyU, appointed by the President of PolyU*

Ir Professor Albert PC Chan, Dean of Students, Associate Director of RISUD, Able Professor in Construction Health and Safety & Chair Professor of Construction Engineering and Management

Professor Li Ping, Dean of Faculty of Humanities & Chair Professor of Neurolinguistics and Bilingual Studies

Professor David Shum, Dean of Faculty of Health and Social Sciences & Chair Professor of Department of Rehabilitation Sciences

*Three external members, appointed by the President of PolyU*

Dr Thomas S.T. So, Partner of Grandall Zimmern Law Firm

Dr Henry Tan, Vice Chairman and Chief Executive Officer, Luen Thai Group Limited

Mr Alex C.B. Wong, Managing Partner, C.B. Wong & Co.

### **Secretary**

*A senior member from College of Professional and Continuing Education, appointed by the President of PolyU*

Miss Polly Kwan, Head of Administration, College of Professional and Continuing Education

**Assistant Secretary**

*A senior member from College of Professional and Continuing Education, appointed by the President of PolyU*

Miss Vienna Cheung, Associate Head of Administration, College of Professional and Continuing Education

*(With effect from 10 October 2022)*