

College of Professional and Continuing Education

College Learning and Teaching Committee

(Committee of College Board)

Terms of Reference

1. To be responsible to University Learning and Teaching Committee (ULTC) for all matters pertaining to learning and teaching development in the College.
2. To promote, and to monitor the implementation of, policies and procedures relating to learning and quality teaching formulated by ULTC, and to make recommendations accordingly to ULTC.
3. To promote and to facilitate new and innovative learning and teaching methodologies in the College.
4. To develop, promote and disseminate good teaching and learning practices in the College.
5. To monitor the progress and quality of learning and teaching development projects in the College, and to allocate assigned resources.
6. To keep the College Board informed on a regular basis about its decisions/ deliberations.

Composition

Chairperson

Dean of CPCE or his nominee

Professor Warren C.K. Chiu, Associate Dean (Education), CPCE
[Also Professor, SPEED]

Members

Director of HKCC

Dr. Anthony Loh
[Also Division Head, SEHS]

Director of SPEED

Professor CW Leung (*Interim*)
[Also Associate Dean (Research), CPCE]

Two full-time academic staff members from each Division, appointed by the Chairman of College Board

- Dr. Kiki Chan, Associate Division Head, BHM
- Dr. Phoebe Wong, Senior Lecturer, BHM
- Dr. Choi Wai Yuk, Lecturer, LC
- Dr. Raymond Chow, Associate Division Head, LC
- Dr. Jodie Lee, Senior Lecturer, SEHS
- Dr. Theresa Chan, Lecturer, SEHS
- Dr. Simon Chung, Senior Lecturer, SSHD
- Dr. Vera Sun, Senior Lecturer, SSHD

One ITU representative, nominated by Head of ITU

Dr. Jason Chan, Head of IT, Information Technology Unit
[Also Associate Dean (Information and Development), CPCE]

One student, elected by and from full-time students of HKCC and appointed by the Chairman of College Board

Mr. Tsoi Chun Yip

One student, elected by and from full-time students of SPEED and appointed by the Chairman of College Board

Ms. Wu Yiyan

One representative from PolyU Educational Development Centre (EDC), nominated by Director of EDC

Mr. Kenneth Tam, Senior Educational Development Officer, Educational Development Centre

Secretary

A staff member of CPCE, appointed by the Chairman of College Board

Ms. Vienna Cheung, Associate Head of Administration, CPCE

Assistant Secretary

Mr. Keith Yu, Administrative Officer, CPCE

(With effect from 1 July 2023)