

# APPENDICES

## 附錄



# College Governance

## 學院管治

College of Professional and Continuing Education (CPCE) is a self-financing college founded by The Hong Kong Polytechnic University (PolyU). CPCE has its own Council which oversees the College's strategic directions and management.

Academic governance is overseen by the PolyU Senate, and the CPCE's College Board, which is a Senate Committee supervising matters relating to academic programmes of its constituent units, HKCC and SPEED.

The QA framework of CPCE, including its committee structure as well as the policy and procedures for its academic programmes, are governed by PolyU's regulations.

專業及持續教育學院 (CPCE) 是由香港理工大學 (理大) 成立的自資學院。學院設有本身的校董會，統籌學院的發展策略及管理。

學院的學術管治由理大教務委員會及 CPCE 學院院務委員會監督。學院院務委員會是教務委員會轄下的委員會，專責監督 CPCE 旗下的香港專上學院 (HKCC) 及專業進修學院 (SPEED) 的課程及相關事宜。

CPCE 的質素保證架構，包括委員會的組織，以及課程政策和程序，均按照理大的規則去治理和執行。

## 1. Governance Structure

### 1.1 Committee Structure and Management of CPCE

#### College Council

The College Council is the governing body of CPCE. Chaired by the PolyU President, its membership comprises Deputy President and Provost, Executive Vice President, Dean of CPCE, and the Director of Finance. Three Senate members of PolyU and three external members appointed by the University President also serve on the Council as members.

#### College Board

The College Board is responsible for the academic development of CPCE and quality assurance of its programmes and other activities. Chaired by Dean of CPCE, its membership includes staff from the academic divisions and student representatives from HKCC and SPEED.

#### Committees under the College Board

Under the College Board, there are a number of committees looking after various policy/functional areas. They are Academic Regulations Committee, Academic Appeals Committee, College Learning and Teaching Committee (CLTC), Course Assessing and Monitoring Committee, General University Requirements Committee, Research Committee, and Subjects Committee.

## 1. 管治架構

### 1.1 CPCE 委員會架構及管理

#### 學校校董會

學校校董會是策劃及領導學院發展的管治組織，由理大校長擔任主席，成員包括常務及學務副校長、行政副校長、CPCE 院長，以及財務總監；其他成員包括三名理大教務委員會的成員，及三名由校長委任的校外人士。

#### 學院院務委員會

學院院務委員會專責統籌學院的學術發展及質素保證等相關事宜，由 CPCE 院長擔任主席。委員會成員包括學部教員，以及 HKCC 和 SPEED 學生代表。

#### 學院院務委員會轄下委員會

學院院務委員會轄下設有多個委員會，專責處理學院在不同範疇的政策或職能。它們包括教務規章委員會、教務申訴委員會、教學委員會、科目評核及監察委員會、核心課程委員會、研究委員會，以及科目委員會。

## Dean of CPCE and various committees of the Dean

The Dean, as the chief executive of CPCE, is responsible to the Council and reports to the Deputy President and Provost for the management of the College. Committees of the Dean are set up to oversee various matters of the College, including campus and campus sustainability, ethics, management, human resources, information and education technology, grievances and appeals, student discipline, staff and student development, Work-Integrated Education, non-local affairs, library, student hostel management, catering services as well as health and safety.

### CPCE Advisory Committee

The CPCE Advisory Committee offers advice on the strategic direction and development of the College. It also advises CPCE on the scope and nature of its academic programmes, research and other activities in relation to the needs of Hong Kong and the region. The majority of the CPCE Advisory Committee members, including the Chairman and Vice Chairman, are external to PolyU and CPCE.

## 1.2 CPCE Representations at PolyU Committees

CPCE is represented in various PolyU Committees. Dean of CPCE is a member of the Senate, the Academic Planning and Regulations Committee (APRC), the Quality Assurance Committee, and the Academic Council. The PolyU LTC (Learning and Teaching Committee) also includes two members representing CPCE, the CLTC Chair who serves as an ex-officio member, and another academic staff nominated by the College Board.

### 1.3 Communication with Staff and Students

Almost all CPCE committees include appointed, nominated or elected staff members to ensure that staff views are adequately represented in academic and other matters of the College. In addition, academic and non-academic staff representatives are elected to join the respective consultative groups which serve as an effective channel for collecting staff opinions in different College policies. The Staff Retreat also serves as a platform for colleagues to express their views and to be kept abreast of the latest College developments.

To ensure that students' voices are heard and they remain well-informed about CPCE's major developments, student representatives sit on a large number of College committees and user groups, such as College Board, College Learning and Teaching Committee, Library Committee, Information and Educational Technology Committee, Student Development Committee, Student Discipline Committee, Student Hostel Management Committee, Catering Committee and Campus User Groups. The composition of various committees at the Unit level also includes student members to facilitate student participation in the affairs of HKCC and SPEED.

## CPCE 院長及院長轄下委員會

CPCE 院長向校董會負責，並向常務及學務副校長匯報學院管理事宜。院長轄下設有多個委員會，專責處理非教務政策事宜，包括校園事務、校園可持續發展、道德操守、管理、人力資源、資訊及教育科技、申訴及上訴、學生紀律、教職員和學生發展、校企協作教育計劃、非本地事務、圖書館、學生宿舍管理、膳食服務，以及健康及安全。

### CPCE 顧問委員會

CPCE 顧問委員會就學院的策略方向和發展提供建議，亦會因應香港及地區的需要，為學院不同範疇及種類的學術課程、研究以至其他活動，提供意見。CPCE 顧問委員會的主席、副主席以至大部分成員都是校外成員，並非理大或 CPCE 人員。

## 1.2 理大轄下委員會的 CPCE 代表成員

理大轄下多個委員會均有 CPCE 的代表成員。CPCE 院長是教務委員會、教務策劃及規章委員會、質素委員會及學術政策委員會的成員。理大教學委員會亦有兩名 CPCE 成員，分別是學院教學委員會主席作為當然成員，以及由學院院務委員會提名的教員。

### 1.3 與教職員及學生的溝通

為確保學院在教學或其他事宜上，能夠充分反映及考慮員工意見，學院轄下的委員會大多有員工代表，他們經指派、提名或推選方式加入委員會。另外，CPCE 分別為教學人員和行政人員成立諮詢小組，教職員可以推選代表出任所屬小組的成員，讓學院在不同的決策上能夠廣納員工意見。此外，員工亦能夠藉著教職員退修會，掌握學院的最新動向，並對學院的發展發表意見。

為讓學生表達意見，以及了解學院的重要發展，學院多個委員會及小組均有學生代表成員，包括學院院務委員會、教學委員會、圖書館委員會、資訊及教育科技委員會、學生發展委員會、學生紀律委員會、學生宿舍管理委員會、膳食委員會以及校園用戶小組等。另外，HKCC 及 SPEED 轄下委員會亦包括學生成員，促進學生參與學院事務。



## 2. QA Framework

### 2.1 Programme Planning, Validation and Review Processes

All programmes leading to PolyU-SPEED awards at the undergraduate degree level go through programme planning, validation and review processes as prescribed by PolyU. For sub-degree programmes leading to PolyU-HKCC or PolyU-SPEED awards, planning approval is delegated by Senate to APRC (with the list of programmes approved presented to Senate for information), while implementation approval lies with Senate.

Approval authority for offering programmes/courses not leading to PolyU award is delegated by Senate to the CPCE College Board. For programmes offered in collaboration with overseas universities, the QA systems of the partner universities are duly followed.

For continuing education courses leading to qualifications which bear the PolyU name/logo, the approval authority is delegated by Senate to the CPCE College Board if the courses are to be offered by CPCE/SPEED.

### 2.2 Academic Advisor System

External Academic Advisors are appointed at CPCE on a broad discipline basis. In 2020/21, a total of seven Academic Advisors were appointed for the discipline areas of Business, Communication, Health and Life Sciences, Hotel and Tourism Management, Humanities and Design, Science and Engineering, and Social Sciences. The Academic Advisors give advice, in the relevant discipline, to CPCE Units and Divisions, in the areas of quality assurance; academic programmes and subjects; teaching, learning and assessment, etc.

### 2.3 Periodic Unit Review and Annual Programme Review

A Unit Review exercise is undertaken for HKCC and SPEED respectively on a six-year cycle basis. The Unit Review system serves as an instrument for quality enhancement in academic units; and as a major input for future strategic planning, visioning and international benchmarking. A Review Panel, chaired by Dean(PCE) (who also serves as the College Board Chairman), will be formed. Review Panel members will include at least two ad hoc Independent Advisors for the Unit Review to be conducted on a Unit basis, or a minimum of three ad hoc Independent Advisors for the Unit Review to be conducted on CPCE basis, a PolyU internal academic member, and other members if deemed necessary. In addition, a member of PolyU Academic Registry will be appointed as an observer with no voting right to the Panel.

## 2. 質素保證架構

### 2.1 課程策劃、評審及檢討程序

所有可獲頒理大專業進修學院學銜的學士學位課程都必須經過課程策劃、評審及檢討程序，這些程序由理大明確規定，所有學院必須依循。至於所有可頒授理大香港專上學院或理大專業進修學院學銜的副學位課程，教務委員會授權教務策劃及規章委員會進行策劃審批（獲審批課程列表提交給教務委員會作參考），其後課程亦須獲教務委員會通過，方可開辦。

另外，在提供其他非頒授理大學銜的課程 / 科目方面，教務委員會授權 CPCE 學院院務委員會予以審批。學院與海外大學合辦的課程，會依循該大學的質素保證機制。

在持續進修課程方面，若課程頒授的資歷證明印有理大名稱 / 校徽，並且由 CPCE/SPEED 開辦，教務委員會授權 CPCE 學院院務委員會予以審批。

### 2.2 學術顧問制度

CPCE 就不同學術範疇委任校外學術顧問。2020/21 年度，學院就工商管理、傳意、健康及生命科學、酒店及旅遊業管理、人文及設計學、科技及工程，以及社會科學等學術範疇，委任了七名學術顧問。他們因應各自的學術範疇，向 CPCE 轄下學院和學部提供意見，建議範圍涵蓋質素保證、課程和科目、教學和評估等。

### 2.3 定期部門檢視及年度課程檢討

HKCC 和 SPEED 需要每六年進行一次部門檢視。這個部門檢視制度可以促使學院提升質素；並為部門未來的策略和遠景規劃，以及國際基準引入專業意見。部門檢視小組將由 CPCE 院長（即學院院務委員會主席）擔任主席，進行教學單位（即 HKCC 或 SPEED）的個別部門檢視將包括不少於兩名臨時聘任的獨立顧問；若進行 CPCE（同時包括 HKCC 及 SPEED）的綜合部門檢視則需要最少三名臨時聘任的獨立顧問。另外，部門檢視小組亦包括一名理大校內教員，並按需要加入其他成員，同時委任一名理大教務處成員為不具投票權的觀察員。

HKCC and SPEED also undertake annual programme reviews so as to maintain high academic standards and to ensure that the programmes best suit the learning needs and interests of students. Feedback is obtained from various stakeholders, including students, employers and partner organisations.

HKCC and SPEED are required to submit Annual Programme Review (APR) reports, by the end of November each year, to the CPCE College Board for approval. The APR reports allow the Units to review the programme data and reflect on the academic standards, academic quality, operation and continuing relevance of the programmes. The Units will also identify the strengths and weaknesses of the programmes or any other issues that may need attention, and devise strategies to build on strengths, remedy weaknesses and address issues of concern. Based on the observations on the APR reports, the College Board will advise HKCC and SPEED on improvement action as and where necessary and appropriate.

## 2.4 Other Channels of External Input to QA System

Other channels of external input to CPCE QA System include appointments of external members from both academic and industrial sectors to the CPCE Advisory Committee; external examiners/advisors for individual programmes; external members on programme validation panels. Furthermore, academic programmes are accredited by professional bodies where appropriate.

In addition, to assure the quality of education offered, the operations and programmes of HKCC and SPEED are subject to external review by the Quality Assurance Council (QAC) of the University Grants Committee (UGC).

HKCC 和 SPEED 每年均為課程進行檢討，以確保課程質素優良，並且切合學生的學習需要和興趣。兩所學院亦會諮詢學生、僱主及合作團體等持份者的意見。

另外，HKCC 及 SPEED 須於每年十一月底前向學院院務委員會提交年度課程檢討報告，藉此審視課程數據，以及檢討學術水平、學術質素、課程運作及其持續相關性。教學單位也會找出課程的強項和不足之處，或任何需要重視的問題，然後制訂策略，以鞏固強項，改善不足之處，以及處理值得關注的問題。學院院務委員會會根據年度課程檢討報告的內容提供意見，或建議 HKCC 及 SPEED 採取適當的跟進措施。

## 2.4 外界參與質素保證機制的其他途徑

外界參與 CPCE 質素保證機制的其他途徑包括委任學術界及業界人士擔任 CPCE 顧問委員會校外成員；個別課程委任校外主考/顧問；委任校外人士擔任課程評審委員會成員。此外，學術課程會按實際需要，尋求專業團體認可。

另外，HKCC 及 SPEED 的運作及課程均需接受大學教育資助委員會轄下質素保證局的質素核證，以確保教育質素。

# College Council

## 學院校董會

(1 July 2021 to 30 June 2022 2021 年 7 月 1 日至 2022 年 6 月 30 日)

### Chairman 主席



**Prof. Jin-Guang Teng**

**滕錦光教授**

President,  
The Hong Kong Polytechnic University  
香港理工大學校長

### Vice-chairman 副主席

A senior PolyU staff member appointed by the President of PolyU  
由理大校長委任的理大高層人員



**Prof. Wing-tak Wong**

**黃永德教授**

Deputy President and Provost,  
The Hong Kong Polytechnic University  
香港理工大學常務及學務副校長

### Ex-officio Members 當然成員



**Dr Miranda Lou**

**盧麗華博士**

Executive Vice President,  
The Hong Kong Polytechnic University  
香港理工大學行政副校長



**Prof. Peter P. Yuen**

**阮博文教授**

Dean,  
College of Professional and  
Continuing Education  
專業及持續教育學院院長



**Miss Wong Soo-kam**

**黃素琴小姐**

Director of Finance,  
The Hong Kong Polytechnic University  
香港理工大學財務總監

## Appointed Members 委任成員

Three Senate members of PolyU appointed by the President of PolyU  
三位由理大校長委任的理大教務委員會成員



**Ir Prof. Albert P.C. Chan**  
陳炳泉教授、工程師



**Prof. Maurice Yap**  
葉健雄教授 JP  
(up to 至 7.5.2022)



**Prof. Chu Hung-lam**  
朱鴻林教授

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Three external members appointed by the President of PolyU  
三位由理大校長委任的校外成員



**Ir Dr Humphrey Leung**  
梁廣偉博士、工程師 JP



**Mr Alex C.B. Wong**  
王振邦先生



**Dr Henry Tan**  
陳亨利博士 BBS, JP, LHD

# College Board

## 學院院務委員會

(1 July 2021 to 30 June 2022 2021 年 7 月 1 日至 2022 年 6 月 30 日)

### Chairman 主席

Dean, College of Professional and Continuing Education

專業及持續教育學院院長

**Prof. Peter P. Yuen 阮博文教授**

### Members 成員

Associate Deans,  
College of Professional and Continuing Education  
專業及持續教育學院副院長

**Prof. Warren C.K. Chiu 趙之琨教授**

**Prof. C W Leung 梁振華教授**

**Dr Simon Leung 梁德榮博士**

Heads of Units in the College  
專業及持續教育學院轄下學院院長

**Dr Simon Leung 梁德榮博士**

**Dr Jack Lo 羅文強博士**

Heads of Divisions in the College  
專業及持續教育學院學部主任

**Prof. Roger Chan 陳振光教授**

(from 由 1.12.2021)

**Mr Andy Fong 方奕霖先生**

(from 由 18.9.2021 up to 至 30.11.2021)

**Dr Hung Kwok-wah 洪國華博士**

(up to 至 17.9.2021)

**Dr Anthony Loh 陸偉強博士**

**Dr Esther Tong 唐嘉雯博士**

**Dr Helen Wong 黃舜敏博士**

One senior academic staff member from each Division  
in the College, nominated by the Head of Division  
由 CPCE 轄下學部主任指派的一位高級教學人員

**Mr Andy Fong 方奕霖先生**

**Dr Wience Lai 黎穎思博士**

**Dr Aris Lam 林玉秋博士**

**Dr Zerance Ng 吳新培博士**

One elected member of academic staff from each Division  
in the College

由每個學部推選一名教學人員

**Dr Kiki Chan 陳愛娜博士**

**Mr Chang Hoi-wood 張海活先生**

**Dr Chiu Hon-sun 邵漢新博士**

**Dr Winfred Xuan 禰文輝博士**

Two students from HKCC and one student from SPEED,  
elected by and from among students in the respective Unit  
HKCC 及 SPEED 學生從各自學院學生中分別推選兩名及  
一名學生

**Miss Chiu Sin-ki 趙倩琪同學**

(up to 至 31.12.2021)

**Miss Li Heung-ying, Bonnie 李香凝同學**

(from 由 1.1.2022)

**Mr Cheung Wang-chi 張宏志同學**

(from 由 1.7.2021)

**Mr Wat King-ki 屈璟淇同學**

(from 由 1.4.2022)

**Mr Yau Lok-tin 游諾天同學**

(up to 至 31.3.2022)

Co-opted member  
增選成員

**Dr Jason Chan 陳繼宇博士 MH, JP**

(from 由 9.11.2021)



## College Advisory Committee

### 學院顧問委員會

(1 July 2021 to 30 June 2022 2021 年 7 月 1 日至 2022 年 6 月 30 日)

#### Chairman 主席

A person external to the University, appointed by the President with delegated authority from Council, on the recommendation of Dean(PCE)  
獲專業及持續教育學院院長推薦、學院校董會授權校長委任的非理大人員

**Dr Henry Tan 陳亨利博士 BBS, JP, LHD**

Chief Executive Officer, Luen Thai Group Limited and Court Member, The Hong Kong Polytechnic University  
聯泰集團有限公司行政總裁及理大顧問委員會成員

#### Vice-chairman 副主席

A person external to the University, appointed by the President, on the recommendation of Dean(PCE)  
獲專業及持續教育學院院長推薦及校長委任的非理大人員

**Dr Lam Ching-choi 林正財醫生 SBS, JP**

Chief Executive Officer, Haven of Hope Christian Service  
基督教靈實協會行政總裁

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#### Convenor 召集人

**Prof. Peter P. Yuen 阮博文教授**

Dean of College of Professional and Continuing Education  
專業及持續教育學院院長

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#### Members 成員

4 to 6 staff members of CPCE, appointed by Dean(PCE)  
4 至 6 名由院長委任的學院員工

**Prof. Warren C.K. Chiu 趙之琨教授**

Associate Dean (Quality Assurance),  
College of Professional and Continuing Education  
專業及持續教育學院副院長(質素保證)

**Prof. C W Leung 梁振華教授**

Associate Dean (Research),  
College of Professional and Continuing Education  
專業及持續教育學院副院長(研究)

**Dr Simon Leung 梁德榮博士**

Associate Dean (Development),  
College of Professional and Continuing Education and  
Director, Hong Kong Community College  
專業及持續教育學院副院長(發展)兼香港專上學院院長

**Dr Jack Lo 羅文強博士**

Director,  
School of Professional Education and Executive Development  
專業進修學院院長

**Miss Polly Kwan 關葆怡小姐**

Head of Administration,  
College of Professional and Continuing Education  
專業及持續教育學院行政總監

6 to 12 persons external to the University, including academic members, with expertise and experience in one or more of the areas of work of CPCE and its units, appointed by Dean(PCE)

6 至 12 名由專業及持續教育學院院長委任的非理大人員（包括教學人員），分別為 CPCE 及其學院轄下一項或以上的工作範疇，提供專業知識和經驗

**Prof. Reynold Cheng 鄭振剛教授**

Professor and Associate Dean (Student Enrichment),  
Faculty of Engineering, The University of Hong Kong  
香港大學工程學院副院長（學生拓展）兼教授

**Mr Cliff Choi 蔡劍華先生**

Business Director,  
The Hong Kong Council of Social Service  
香港社會服務聯會業務總監

**Ms Virginia Choi 蔡惠琴女士 JP**

Managing Director,  
Tammy McGill Consultants International Limited  
泰田、麥基爾國際顧問有限公司董事總經理

**Prof. Hui Chun 許濬教授**

Professor, Faculty of Business and Economics,  
The University of Hong Kong  
香港大學經濟及工商管理學院教授

**Dr Stella Kwan 關敏怡博士**

Chief Corporate Development Officer,  
Hong Kong Cyberport Management Company Limited  
香港數碼港管理有限公司首席企業發展官

**Prof. Carlos Lo 盧永鴻教授**

Professor and Head,  
Department of Government and Public Administration,  
The Chinese University of Hong Kong  
香港中文大學政治與行政學系主任兼教授

**Dr Johnny Ng 吳傑莊博士 MH**

Chairman, Goldford Venture  
高鋒集團主席

**Prof. Jonathan Webster 衛真道教授**

Honorary Professor, Department of Linguistics,  
Macquarie University, Australia  
澳洲麥覺理大學語言學系名譽教授

**Mr Peter Wong 黃維義先生**

Deputy Managing Director and Executive Director,  
The Hong Kong and China Gas Company Limited  
香港中華煤氣有限公司副常務董事暨執行董事

## Co-opted Members 增選成員

**Prof. Roger Chan 陳振光教授**

(from 由 1.12.2021)  
Head of Division of Social Sciences,  
Humanities and Design  
社會科學、人文及設計學部主任

**Mr Andy Fong 方奕霖先生**

(from 由 18.9.2021 to 至 30.11.2021)  
Acting Head of Division of Social Sciences,  
Humanities and Design  
社會科學、人文及設計學部署理主任

**Dr Hung Kwok-wah 洪國華博士**

(Up to 至 17.9.2021)  
Interim Head of Division of Social Sciences,  
Humanities and Design  
社會科學、人文及設計學部暫任主任

**Dr Anthony Loh 陸偉強博士**

Head of Division of Science,  
Engineering and Health Studies  
科技、工程及健康學部主任

**Dr Esther Tong 唐嘉雯博士**

Head of Division of Languages and Communication  
語文及傳意學部主任

**Dr Helen Wong 黃舜敏博士**

Head of Division of Business and Hospitality Management  
工商及款待業管理學部主任

# Finance

## 財務概況

### Overview

#### 概述

The College of Professional and Continuing Education (CPCE) is one of the largest self-financing providers of full-time tertiary education in Hong Kong. As an independent self-financed arm of The Hong Kong Polytechnic University (PolyU), CPCE offers programmes through two subsidiaries of PolyU, namely Hong Kong Community College (HKCC) and College of Professional and Continuing Education Limited (CPCE Limited). The latter encompasses the School of Professional Education and Executive Development (SPEED), academic divisions and various supporting offices. In the 2021/22 academic year, HKCC and SPEED provided quality tertiary education to around 11,000 full-time students by offering mainly sub-degree and articulation honours degree programmes. In addition, CPCE also offered a wide range of continuing education programmes to cater for the different needs and demands of the community.

With the continual decline in the HKDSE school candidate population and the economic uncertainty induced by the prolonged COVID-19 pandemic, players of the self-financing tertiary education sector inevitably continued to face great challenges in terms of student admission and finance position. Staying focused in the provision of high-quality education and effective management of costs and risks, CPCE's financial performance in 2021/22 remained healthy, with an operating surplus of \$78.1 million (2020/21: \$49.4 million). The net surplus of CPCE for 2021/22 was \$48.1 million (2020/21: \$29.4 million), after making a contribution of \$30 million (2020/21: \$20 million) to PolyU for general educational purposes in furtherance of the objects of both CPCE and PolyU. As at 30 June 2022, the net asset value of CPCE was \$631.4 million (2020/21: \$583.3 million).

專業及持續教育學院（以下簡稱「學院」）為香港最具規模的全日制自資專上教育機構之一。學院是由香港理工大學（以下簡稱「理大」）成立的獨立自資學院，透過香港專上學院及專業及持續教育學院有限公司兩間理大的附屬公司提供課程。後者由專業進修學院、學部和行政部門所組成。在 2021/22 學年，香港專上學院及專業進修學院主要開辦副學位及榮譽學士學位銜接課程，為約 11,000 名全日制學生提供優質的專上教育。另外，學院亦一如既往地，提供涵蓋不同範疇的持續進修課程，配合社會的不同需求。

隨著香港中學文憑考試考生人數持續下降，以及 2019 新型冠狀病毒疫情持續，導致經濟不明朗，自資專上院校不可避免地繼續在招生和財務狀況方面面臨巨大挑戰。學院專注於提供優質教育和有效管理成本和風險，2021/22 年度的財務表現仍然保持穩健，營運盈餘為 7,810 萬港元（2020/21：4,940 萬港元）。扣除學院給予理大的 3,000 萬港元（2020/21：2,000 萬港元）供款，用作一般教育用途，以促進學院與理大的教學宗旨，學院本年的淨盈餘為 4,810 萬港元（2020/21：2,940 萬港元）。截至 2022 年 6 月 30 日，學院的淨資產價值為 6.314 億港元（2020/21：5.833 億港元）。

## Operating Results and Financial Position

### 營運結果及財務狀況

In 2021/22, the total income for CPCE (including HKCC and SPEED) was \$844.8 million (2020/21: \$840.3 million) and the total operating expenditure was \$766.7 million (2020/21: \$790.9 million), resulting in an operating surplus of \$78.1 million for the year (2020/21: \$49.4 million).

在 2021/22 年度，學院（包括香港專上學院及專業進修學院）的總營運收入為 8.448 億港元（2020/21：8.403 億港元），而總營運開支為 7.667 億港元（2020/21：7.909 億港元）。年內學院錄得營運盈餘 7,810 萬港元（2020/21：4,940 萬港元）。

#### HKCC

The income of HKCC in 2021/22 was \$578.2 million (2020/21: \$571.5 million), representing a net increase of \$6.7 million mainly due to an increase of the tuition fee. On the expenditure side, a total of \$507.5 million was incurred during the year (2020/21: \$518.6 million). With the completion of some large repair and maintenance as well as campus enhancement projects during 2020/21, the expenditure for the year was decreased by \$11.1 million as compared to that of 2020/21.

#### 香港專上學院

香港專上學院於 2021/22 年度的收入為 5.782 億港元（2020/21：5.715 億港元），較去年上升了 670 萬港元，主要原因是學費增加。在支出方面，年內的總營運開支為 5.075 億港元（2020/21：5.186 億港元）。由於在 2020/21 年度完成了一些大型維修保養和校園優化工程，本年度的總營運開支較去年減少了 1,110 萬港元。

#### SPEED

The income of SPEED in 2021/22 was \$266.6 million (2020/21: \$268.8 million), representing a net decrease of \$2.2 million. The decrease was mainly the result of lower student enrolments for overseas academic award programmes and the gradual phasing out of the franchising arrangement for PolyU award self-financed articulation honours degree programmes. On the expenditure side, SPEED recorded a total operating expenditure of \$259.2 million in 2021/22 (2020/21: \$272.3 million), representing a decrease of \$13.1 million, principally due to the reduction of its operating cost in tandem with lower student enrolments.

#### 專業進修學院

專業進修學院於 2021/22 年度的收入為 2.666 億港元（2020/21：2.688 億港元），較去年減少了 220 萬港元，主要原因是海外大學學銜課程的學生人數下降，以及正在逐步取消理大的自資榮譽學士學位銜接課程的特許經營安排。在支出方面，專業進修學院於 2021/22 年度的總營運開支為 2.592 億港元（2020/21：2.723 億港元），較去年減少了 1,310 萬港元，主要原因是學生人數下降，營運成本相應減低。



## Financial Outlook

### 財政展望

CPCE is confident in its long-term financial sustainability and will continue to commit itself to delivering a healthy financial performance through a robust and comprehensive operation model embedded with sound and credible plans as well as prudent cost control measures.

It is foreseeable that major challenges remain for the self-financing tertiary education sector, including the ongoing admission challenges due to the continual decline in the HKDSE school candidate population and the continuing support of UGC-funded senior year places. Nonetheless, CPCE will continue to stay focused to confront the challenges with the adoption of a two-pronged approach of maintaining a steady stream of income and controlling the overall cost base through the provision of quality programmes that can meet societal needs, and proper management of the cost base by prioritising spending.

Scenario planning continues to play a key role in financial planning. The multi-year financial budget, together with scenario analysis, serves as a framework for achieving new levels of excellence and places CPCE on a sustainable path to accomplish its mission and realise its vision. To support the strategic objectives and priorities of CPCE, the budget is prepared on a realistic basis with sensitivity assessment, encompassing the main assumptions as well as the potential risks arising from external and governmental factors. The guiding principles for the budget include the effective management on allocation of its resources and accumulated surplus among students, staff and campus facilities in order to enhance the quality of education for the benefit of the students while ensuring the long-term financial sustainability of CPCE.

Besides the multi-year financial budget, CPCE has set aside various reserves for major renovation and maintenance of the two campuses, as a contingency for maintaining smooth operations in the event of unexpected adverse financial circumstances, and special requirements for other developmental initiatives.

學院對其長期財務可持續性充滿信心，並將繼續致力以穩健務實的計劃和審慎的成本監控，實踐健全的營運模式，取得穩健的財務表現。

可預見自資專上教育界別仍然面臨種種重大挑戰，包括香港中學文憑考試考生人數持續下降以及教資會資助高年級學士學位的持續支持而導致的收生挑戰。儘管如此，學院將繼續專注及積極迎接這些挑戰，通過雙管齊下的方法來保持穩定的收入和控制整體成本，包括提供可以滿足社會需求的高質素課程，以及訂立支出的優先次序來適當管理和控制成本。

方案規劃將繼續在財務規劃上發揮關鍵作用。多個財政年度的預算連同方案分析，成為實現卓越水平的框架，使學院走上可持續發展的道路，以實現其使命和抱負。為了支持學院的策略目標和重點，財政預算以實況為基礎，並且評估了不同的變數對預算的影響，包括重要因素的假設，以及外在和政府因素可能帶來的風險。財政預算所採取的原則，是把學院的資源和累積盈餘有效地管理和適當地投放於學生、教職員和校園設施三方面，藉此提高教學質素，使學生有所裨益，並確保學院的長期財務可持續性得以維持。

除了制定多個財政年度的預算之外，學院還預留各項儲備作為兩所校園的大型翻新和維修，以及在財政不利的情況下能夠維持平穩運作和為日後其他發展項目作應急之用。

# College of Professional and Continuing Education

## 專業及持續教育學院

# Statement of Comprehensive Income 全面收益表

for the Year Ended 30 June 2022 截至 2022 年 6 月 30 日止年度

(In thousands of Hong Kong dollars 以千港元計)

		2022	2021
<b>Income</b>	<b>收入</b>		
Tuition Fee Income	學費	802,634	802,975
Net Investment Gain	投資淨收益	8,991	8,204
Other Income	其他收入	33,238	29,142
Total Income	總收入	844,863	840,321
<b>Expenditure</b>	<b>開支</b>		
Academic	教學		
- Staff Costs	- 教職員開支及福利	334,195	342,351
- Payment to Agencies	- 給予合作伙伴的教學費用	10,669	17,918
- Other Expenses	- 其他開支	31,781	29,081
		376,645	389,350
Administration and Support Services	管理及教學支援		
- Staff Costs	- 教職員開支及福利	110,548	112,035
- Service Fee	- 服務費	88,658	88,624
- Accommodation and Facilities Management Expenses	- 設施使用及管理開支	122,668	133,754
- Other Expenses	- 其他開支	65,336	63,786
		387,210	398,199
Finance Costs	財務費用	2,879	3,375
Total Expenditure	總開支	766,734	790,924
<b>Operating Surplus</b>	<b>營運盈餘</b>	78,129	49,397
Contribution to The Hong Kong Polytechnic University	給予理工大學的供款	30,000	20,000
<b>Surplus and Total Comprehensive Income for the Year</b>	<b>本年度盈餘及總全面收益</b>	48,129	29,397

The above Statement of Comprehensive Income is extracted from the audited combined financial statements of Hong Kong Community College and College of Professional and Continuing Education Limited for the year ended 30 June 2022.

以上收益表摘錄自香港專上學院及專業及持續教育學院有限公司的 2022 年 6 月 30 日止年度經核數師審核之財務報表。

## College of Professional and Continuing Education 專業及持續教育學院

# Statement of Financial Position 財務狀況表

as at 30 June 2022 2022 年 6 月 30 日

( In thousands of Hong Kong dollars 以千港元計 )

		2022	2021
<b>Non-current Asset</b>	<b>非流動資產</b>		
Property, Plant and Equipment	固定資產	271,879	329,985
<b>Current Assets</b>	<b>流動資產</b>		
Funds with The Hong Kong Polytechnic University	應收理工大學的賬項	574,920	516,895
Security Deposit Paid to The Hong Kong Polytechnic University	給予理工大學的保證金	180,000	180,000
Accounts and Other Receivables	應收賬項	6,763	5,357
Cash on Hand	現金	62	58
		<u>761,745</u>	<u>702,310</u>
<b>Current Liabilities</b>	<b>流動負債</b>		
Accounts and Other Payables and Contract Liabilities	應付賬款和合同負債	71,016	71,644
Deferred Income	遞延收入	17,603	16,120
Provision for Employee Benefits	員工福利撥備	73,431	76,075
Lease Liabilities	租賃負債	47,923	46,459
		<u>209,973</u>	<u>210,298</u>
<b>Net Current Assets</b>	<b>淨流動資產</b>	<u>551,772</u>	<u>492,012</u>
<b>Total Assets Less Current Liabilities</b>	<b>總資產減流動負債</b>	<u>823,651</u>	<u>821,997</u>
<b>Non-Current Liabilities</b>	<b>非流動負債</b>		
Lease Liabilities	租賃負債	192,165	238,640
<b>Net Assets</b>	<b>淨資產</b>	<u>631,486</u>	<u>583,357</u>
Representing:	相當於		
<b>Accumulated Surplus</b>	<b>累積盈餘</b>	<u>631,486</u>	<u>583,357</u>

The above Statement of Financial Position is extracted from the audited combined financial statements of Hong Kong Community College and College of Professional and Continuing Education Limited for the year ended 30 June 2022.

以上財務狀況表摘錄自香港專上學院及專業及持續教育學院有限公司的 2022 年 6 月 30 日止年度經核數師審核之財務報表。

## College of Professional and Continuing Education 專業及持續教育學院

### Income and Expenditure by Segment 分部收入及開支

Income and Expenditure by operating segments (including HKCC and SPEED) for the years ended 30 June 2022 and 30 June 2021 are as follows:

截至 2022 年 6 月 30 日及 2021 年 6 月 30 日止年度的分部（包括香港專上學院及專業進修學院）之收入及開支如下：

(In thousands of Hong Kong dollars 以千港元計)

		2022		2021	
		HKCC 香港專上學院	SPEED 專業進修學院	HKCC 香港專上學院	SPEED 專業進修學院
<b>Segment Income</b>	<b>分部收入</b>				
Tuition Fee Income	學費	553,315	249,319	548,008	254,967
Net Investment Gain	投資淨收益	5,880	3,111	5,066	3,138
Other Income	其他收入	18,976	14,262	18,413	10,729
		<u>578,171</u>	<u>266,692</u>	<u>571,487</u>	<u>268,834</u>
<b>Segment Expenditure</b>	<b>分部開支</b>				
Academic	教學	248,222	128,423	251,702	137,648
Administration and Support Services	管理及教學支援	257,184	130,026	264,549	133,650
		<u>505,406</u>	<u>258,449</u>	<u>516,251</u>	<u>271,298</u>
Finance Costs	財務費用	2,059	820	2,368	1,007
		<u>507,465</u>	<u>259,269</u>	<u>518,619</u>	<u>272,305</u>
<b>Segment Operating Surplus/(Deficit)</b>	<b>分部營運盈餘 / (虧損)</b>	70,706	7,423	52,868	(3,471)
Contribution to The HongKong Polytechnic University	給予 理工大學的供款	20,500	9,500	14,500	5,500
<b>Segment Surplus/(Deficit) for the Year</b>	<b>本年度分部盈餘 / (虧損)</b>	<u>50,206</u>	<u>(2,077)</u>	<u>38,368</u>	<u>(8,971)</u>
<b>Accumulated Surplus</b>	<b>累積盈餘</b>	<u>474,378</u>	<u>157,108</u>	<u>424,172</u>	<u>159,185</u>

The above Income and Expenditure by Segment is extracted from the audited combined financial statements of Hong Kong Community College and College of Professional and Continuing Education Limited for the year ended 30 June 2022.

以上分部收支賬項摘錄自香港專院及專業及持續教育學院有限公司的 2022 年 6 月 30 日止年度經核數師審核之財務報表。



# Library Statistics

## 圖書館統計數字

Library Collections	圖書館收藏項目	2021/22	2020/21
<b>Books (Titles)</b>	<b>書籍 (種類)</b>		
Printed books	紙本書籍 (種類)	102,868	101,565
e-books	電子書籍	230,455	176,882
<b>Serials (Titles)</b>	<b>期刊 (種類)</b>		
Current printed serials	印刷期刊	95	102
e-journals & e-news	電子期刊及電子新聞	100,838	99,445
<b>Other E-resources (Titles)</b>	<b>其他電子資源 (種類)</b>	48,320	38,978
<b>Audio Visual Materials (Titles)</b>	<b>視聽資料 (種類)</b>	6,247	5,878
<b>Total Library Holdings (Items)</b>	<b>全館收藏資料總數 (項目)</b>	<b>505,506</b>	<b>438,138</b>
<b>Library Facilities and Equipment</b>	<b>圖書館設施與設備</b>		
Group Study Rooms	小組研習室		
No. of Rooms	小組研習室數目	24	24
No. of Seats	座位數目	176	176
Study Spaces (including PC stations with/without seats, folding table seats, casual reading area, E-Resources Centre/Self-learning Language Centre, Learning Commons, Multi-purpose Room & outdoor seating)	研習座位 (包括設有座位 / 沒有座位的電腦工作站、可摺式桌椅、休閒閱讀區、電子資源中心、語言自學中心、學習坊、多用途室及戶外座位)	825	844
Self-study/Audio-Visual Carrels	個人研習 / 視聽座位	482	482
Public Computers	公用電腦	308	310

## Journal Papers by CPCE Scholars

### CPCE 學者的期刊論文

The journal papers published by CPCE academics in the 2021 calendar year covering a wide spectrum of disciplines including business, education, engineering, health, and science and technology are listed below.

#### Dr Muhammad Asim

Riaz, F., Qyum, M. A., Bokhari, A., Klemeš, J. J., Usman, M., Asim, M., Awan, M. R., Imran, M., & Lee, M. (2021). Design and energy analysis of a solar desiccant evaporative cooling system with built-in daily energy storage. *Energies*, 14 (9), 2429.

#### Dr Muhammad Asim and Dr Sheheryar Khan

Asim, M., Kashif, F., Umer, J., Alvi, J. Z., Imran, M., Khan, S., Zia, A. W., & Leung, M. K. H. (2021). Performance assessment and working fluid selection for novel integrated vapor compression cycle and organic rankine cycle for ultra low grade waste heat recovery. *Sustainability (Switzerland)*, 13 (21), 11592.

#### Dr Chan Hau-ling

##### 陳巧玲博士

Shen, B., Xu, X., Chan, H. L., & Choi, T. M. (2021). Collaborative innovation in supply chain systems: Value creation and leadership structure. *International Journal of Production Economics*, 235, 108068.

#### Prof. Roger Chan

##### 陳振光教授

Luo, Y., & Chan, R. C. K. (2021). Gendered digital entrepreneurship in gendered coworking spaces: Evidence from Shenzhen, China. *Cities*, 119, 103411.

Mai, X., Zhan, C., & Chan, R. C. K. (2021). The nexus between (re)production of space and economic resilience: An analysis of Chinese cities. *Habitat International*, 109, 102326.

#### Dr Ben Fong

##### 方玉輝醫生

Ng, A., Fong, B., & Lo, M. F. (2021). Dynamic knowledge management in response to the pandemic outbreak: an interinstitutional risk-based approach to sustainability. *Knowledge Management Research and Practice*, 19 (4), 536-544.

下列為 CPCE 學者於 2021 曆年發表的期刊論文，涵蓋商業、教育、工程、健康及科技等範疇。

#### Dr Elaine Fung and Dr Chan Hau-ling

##### 馮怡寧博士及陳巧玲博士

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